

REGULAR MEETING

**WATERTOWN FIRE DISTRICT
DISTRICT COMMISSION**

DATE: June 10, 2019
TIME: 7:00 P.M.
PLACE: District Office
24 DeForest Street
Watertown, CT 06795

BOARD OF COMMISSIONERS

Steve Ouellette, Chairman	Present
James Lehner	Present
Anthony Martone	Absent
Robert Yerger	Present
Mark Crane	Absent
Alfonso Bernardi, Alternate	Absent
Carl Minicucci, Alternate	Absent
Gordon Knowlton, Alternate	Absent

1. Call meeting to order

Meeting was called to order at 7:00 p.m.

2. Roll Call

Present were Commissioners Ouellette, Lehner, and Yerger. Commissioners Martone, Crane and Alternate Commissioners Bernardi, Minicucci and Knowlton were absent.

ALSO PRESENT:

Fire District Superintendent Michael Tanuis and Watertown Fire District Employees Vincent Tanuis and Ashley Monte.

3. Public Commentary

Robert Zappone asked the Board to review his sewer fee at 27 Burton Street, there was higher usage during the winter quarter due to a diversion valve in the shower that was leaking.

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to add Agenda Item #4A – Discussion and Possible Approval of a Sewer Fee Adjustment for 27 Burton Street

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to close public commentary.

Motion passes unanimously.

4. Approval of Minutes

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to approve the minutes from the Monday, May 13, 2019 Regular Meeting.

Motion passes unanimously

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to approve the minutes from the Monday, May 20, 2019 Annual Meeting.

Motion passes unanimously

4A. Discussion and possible approval of sewer fee adjustment for 27 Burton Street

The Board reviewed and discussed the usage for 27 Burton Street. The customer said that the leak has since been repaired. The Board decided to adjust the sewer fee beginning with the 3/28 bill using the average winter usage of 5,530 gallons.

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to approve a sewer fee adjustment for 27 Burton Street of \$47.12 for three months beginning with the 3/28 bill.

5. Appointment of District Chairman

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to appoint Steve Ouellette as District Chairman.

No Other Nominations Were Made

Motion passes unanimously

1 Abstention – Steve Ouellette

6. Appointment of District Vice Chairman

MOTION: By Mr. Robert Yerger and seconded by Mr. Steve Ouellette to appoint James Lehner as District Vice Chairman.

No Other Nominations Were Made

Motion passes unanimously

1 Abstention – James Lehner

7. Appointment of District Secretary

MOTION: By Mr. Steve Ouellette and seconded by Mr. James Lehner to appoint Robert Yerger as District Secretary.

No Other Nominations Were Made

Motion passes unanimously

1 Abstention – Robert Yerger

8. Appointment of Fire District Treasurer

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to appoint Barbara Zulkeski as Fire District Treasurer for a two (2) year term.

No Other Nominations Were Made

Motion passes unanimously.

9. Appointment of one Alternate Commission Member

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to appoint Mark Crane as Alternate Commission Member for a three (3) year term.

No Other Nominations Were Made

Motion passes unanimously.

10. Discussion and possible approval of Water Main Relining

Mr. Tanuis handed out a memo recommending Michels Corporation as the company to do approximately 2,300 linear feet of water main relining at a cost of \$97.99/linear foot.

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to approve Michels Corporation as the company to do approximately 2,300 linear feet of water main relining at a cost of \$97.99/linear foot.

Motion passes unanimously

11. Discussion and possible approval of Sewer Manhole Sealing

Mr. Tanuis handed out a memo recommending DIS as the company to seal approximately 300 vertical ft. of sewer manholes at an approximate cost of \$168.00/vertical ft.

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to approve DIS as the company to seal approximately 300 vertical ft. of sewer manholes at an approximate cost of \$168.00/vertical ft.

Motion passes unanimously

12. Discussion and Possible Approval of Auditor

Mr. Tanuis recommended approving Clermont & Associates to do the Financial Auditing for the Watertown Fire District for the next five (5) years. He handed out a memo with pricing from Clermont & Associates for the next five (5) Fiscal Years. The board discussed and approved Clermont & Associates to do the Financial Auditing for the Watertown Fire District for the next five (5) years.

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to approve Clermont & Associates to do the Financial Auditing for the Watertown Fire District for Fiscal Years 2018-2019, 2019-2020 and 2020-2021, 2021-2022 and 2022-2023.

Motion passes unanimously.

12. Superintendent's Report

Mr. Tanuis had nothing additional to report.

13. Chairman's Report

Mr. Ouellette had nothing to report

14. Adjournment

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to adjourn the Regular Meeting of Monday, June 10, 2019 at 7:35 p.m.

Motion passes unanimously.

Steve Ouellette, Chairman