

REGULAR MEETING

**WATERTOWN FIRE DISTRICT
DISTRICT COMMISSION**

DATE: June 12, 2017
TIME: 7:00 P.M.
PLACE: District Office
24 DeForest Street
Watertown, CT 06795

BOARD OF COMMISSIONERS

Steve Ouellette, Chairman	Present
James Lehner	Present
Anthony Martone	Absent
Robert Yerger	Present
Mark Crane	Absent
Alfonso Bernardi, Alternate	Absent
Carl Minicucci, Alternate	Absent
Gordon Knowlton, Alternate	Absent

1. Call meeting to order

Meeting was called to order at 7:03 p.m.

2. Roll Call

Present were Commissioners Ouellette, Lehner, and Yerger. Commissioners Martone, Crane and Alternate Commissioners Bernardi, Minicucci and Knowlton were absent.

ALSO PRESENT:

Fire District Superintendent Michael Tanuis and Watertown Fire District Employees Kellie Sheeks and Ashley Monte.

3. Public Commentary

None

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to close public commentary.

Motion passes unanimously.

4. Approval of Minutes

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to approve the minutes from the Monday, May 8, 2017 Regular Meeting.

Motion passes unanimously

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to approve the minutes from the Monday, May 15, 2017 Annual Meeting.

Motion passes unanimously

5. Appointment of District Chairman

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to appoint Steve Ouellette as District Chairman.

No Other Nominations Were Made

Motion passes unanimously

1 Abstention – Steve Ouellette

6. Appointment of District Vice Chairman

MOTION: By Mr. Robert Yerger and seconded by Mr. Steve Ouellette to appoint James Lehner as District Vice Chairman.

No Other Nominations Were Made

Motion passes unanimously

1 Abstention – James Lehner

7. Appointment of District Secretary

MOTION: By Mr. James Lehner and seconded by Mr. Steve Ouellette to appoint Robert Yerger as District Secretary.

No Other Nominations Were Made

Motion passes unanimously

1 Abstention – Robert Yerger

8. Appointment of Fire District Treasurer

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to appoint Barbara Zulkeski as Fire District Treasurer for a two (2) year term.

No Other Nominations Were Made

Motion passes unanimously.

9. Appointment of one Alternate Commission Member

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to appoint Carl Minicucci as Alternate Commission Member for a three (3) year term.

No Other Nominations Were Made

Motion passes unanimously.

10. Budget Line Item Transfers

The Board discussed the transfer of funds between budget line items to cover additional expenses.

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to approve the transfer of funds between budget line items as noted on the attached memo.

Motion passes unanimously.

11. Discussion and possible approval of Water Main Relining

Mr. Tanuis handed out a memo recommending Heitkamp as the company to do approximately 5000' of Water Main Relining after July 1, 2017 at an average cost of \$64.17 per linear foot.

MOTION: By Mr. Robert Yerger and seconded by Mr. James Lehner to approve Heitkamp as the company to do approximately 5000' of Water Main Relining after July 1, 2017 at an average cost of \$64.17 per linear foot.

Motion passes unanimously

12. Discussion and possible approval of Sewer Manhole Sealing

Mr. Tanuis handed out a memo recommending NEPCCO to do the work of Sealing approximately 329' of Sewer Manholes after July 1, 2017 at a cost of \$168.00 per vertical foot.

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to approve NEPCCO as the company to do the work of Sealing approximately 329' vertical ft. of Sewer Manholes after July 1, 2017 at a cost of \$168.00 per vertical foot.

Motion passes unanimously

13. Superintendent's Report

Mr. Tanuis had nothing additional to report.

14. Chairman's Report

Mr. Ouellette had nothing to report

15. Adjournment

MOTION: By Mr. James Lehner and seconded by Mr. Robert Yerger to adjourn the Regular Meeting of Monday, June 12, 2017 at 7:29 p.m.

Motion passes unanimously.

Steve Ouellette, Chairman